

SUMMITWOODS/SMS RENTAL APPLICATION

(Revised May 2017)

Number of bedrooms desired: 1 2 3 HC Q M Referred by: _____

Notice: **Co-Applicant must complete a separate Rental Application Form**

The undersigned hereby makes application to rent unit number _____	located at _____
Beginning on _____	at a monthly rental of \$ _____

Please Tell Us About Yourself:

Full Name _____ Phone () _____

Date of Birth _____ Social Security # _____

Co-Applicant/Spouse _____ Social Security # _____

Date of Birth _____ Email address: _____

Names, ages, gender & relationship of all occupants: _____

Pets (Weight & Kind) _____

Please give your Residence History (beginning with most current)

CURRENT ADDRESS _____

Month & Year Moved in _____ Reason for Leaving _____

Owner/Agent _____ Phone () _____

Rental Amount _____ Includes _____

I must give _____ days notice to my Landlord. My Lease Expires _____

PREVIOUS ADDRESS

Month & Year Moved in _____ Moved out _____ Reason for Leaving _____

Owner/Agent _____ Phone () _____

PREVIOUS ADDRESS

Month & Year Moved in _____ Moved out _____ Reason for Leaving _____

Owner/Agent _____ Phone () _____

Please Give Your Employment Information

Your Status: Employed Full-time Employed Part-time Student Retired Unemployed

Employer: _____

Date Employed _____ Employed As _____

Supervisor _____ Phone (____) _____

Address _____

Gross Salary _____ per _____ if employed by above less than 6 months give name & address of
Previous Employer or School

All sources of income need to be disclosed. Please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation.

Amount \$ _____ Source _____

Amount \$ _____ Source _____

(Ex-spouse; ADFC, Rent Assistance, Section 8, Second Job, Spouses Income, Child Support.)

My RAP Certificate is through DSS and _____

You can contact _____ at phone# (____) _____

My Section 8 Certificate is through NHA, Hartford CT or _____ and _____

The person to contact is _____ at phone# (____) _____

Please List your Bank and Credit References

Bank _____ Bank _____

Address _____ Address _____

Type of Account _____ Type of Account _____

Account Number _____ Account Number _____

Credit References

1. _____

2. _____

3. _____

Your Drivers License # _____

Your Vehicle Make/ Model _____ Year _____ Color _____ Plate# _____

Second Vehicle Make/ Model _____ Year _____ Color _____ Plate# _____

Have You Ever

Filed for Bankruptcy_____

Been evicted from Tenancy_____

Willfully or Intentionally Refused to Pay Rent when Due_____

Been Arrested & Convicted of any Charge greater than a minor motor vehicle violation_____

Please give any additional information which might help management evaluate this application:

If Management has any Questions about this application Please give Phone #'s where you can be reached.

Day-time Phone #_____

Night-time Phone #_____

\$30.00 Application Fee (Cash, Bank check, or Money Order) is included with this application? Yes No

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the 1st day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, \$_____Of the deposit will be retained to offset the agents cost, time, and effort in processing my application. I further understand any statement made above if found to be a misrepresentation or not a true statement may be considered reason for denial of said apartment.

I hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted within _____ business banking days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted. I agree to execute a lease for _____ months before possession is given and to pay the balance of the security deposit within _____business banking days after being notified of acceptance or the deposit will be forfeited as liquidated damages in payment for the agents time and effort in processing my inquiry and application, including making necessary investigation of my credit, character, and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant hereby waiving any claim for damages by reason of nonacceptance which the owner or his agent may reject and state any reason for so doing.

I recognize that as a part of your procedure for processing my application, an investigative Consumer Report may be prepared whereby information may be obtained through personal interviews with friends, neighbors, and others. I also authorize a formal inquiry through a Consumer Credit Rating service and/or Information Management System. This inquiry may pertain to my character, general reputation, personal credit and background. I understand that I have the right to make a written request to you within a reasonable amount of time to receive additional, detailed information about the nature and scope of this investigation. This information may also be used for the purpose of obtaining a forwarding address and other pertinent information in collecting my debt.

The above information, to the best of my knowledge is true and correct.

Signature of Applicant_____Date_____

Signature of Co-Applicant_____Date_____

Who to call in the Event of an Emergency:

Name _____Phone_____

Complete Address_____

Nearest Relative not living with you:

Name _____ Phone _____

Complete Address _____ Relationship _____

Please fill this form out as completely as possible then **Contact Us** at **(860)889-6828** to schedule your visit and to make sure that you do not need to bring any additional paperwork with you.

Note: a **\$30 application fee** (via CASH, Bank Check, or Money Order is required to process this application.

THIS SECTION IS FOR SUMMITWOODS OFFICE USE ONLY.

<u>Reference Verification Name</u>	<u>Reference Comments</u>

This Application Approved _____ Not-Approved _____ By _____ Date _____

Security Deposit Required \$ _____ Pet Fee Required \$ _____

Reason for Rejection _____

Applicant Notified By _____ Date Notified _____

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